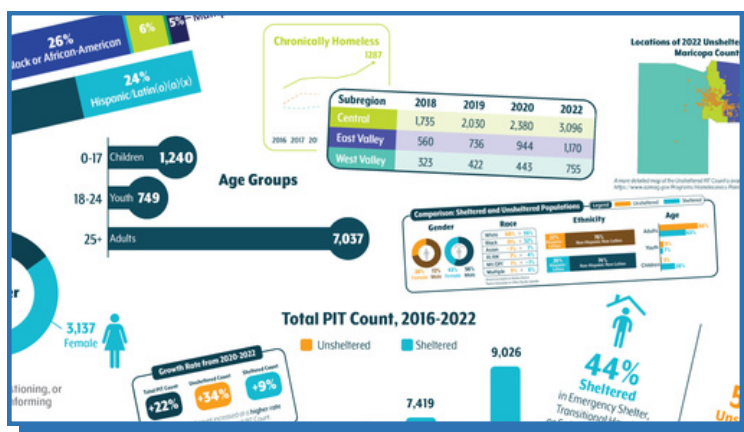## General

HMIS: The Homelessness Management Information System is the CoC's centralized, standardized database for recording and analyzing all client, service, and housing information.

> *For more information,*
> *please refer to What Is HMIS?*

BNL: The By-Name list is a single list of all identified persons experiencing homelessness in the Continuum of Care. The list is maintained and created in HMIS. The list is used by local case conferencing and work groups to prioritize persons and families experiencing homelessness and to match persons with available housing and services based on identified need/acuity.

Head of Household (HoH): The primary client or individual qualifying for a program in the household. Only one client may be designated as the HoH per household.

Data Tracking

Active Client: To be considered an active client in the system, an individual must be either enrolled in a program prior to the end of the reporting month, or exited after the start of the reporting month. Active clients are also those who have been outreached in the last 30 days.

Inactive Client: To be considered an inactive client in the system, an individual must have not engaged with the homelessness response system through shelter in the last 7 days, an access point in the last 7 days, or an Outreach team in the last 30 days.
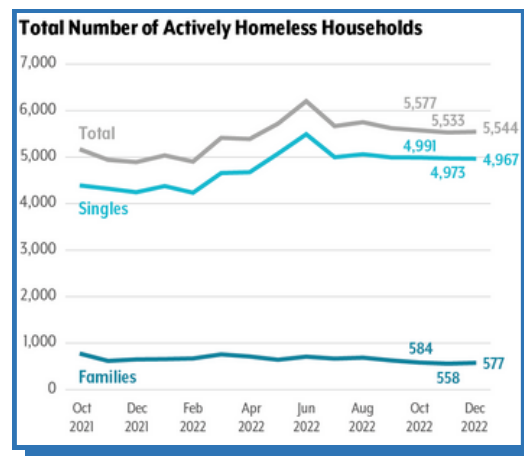
Inflow: Using HoH, this is the unduplicated total of clients who fall into the below 3 categories.

New Client: Total number of households who have not experienced homelessness in at least 24 months prior to the current reporting month.

Returned from Housing: Total number of households who were previously housed by a homeless provider in the last 24 months and have become unhoused or have otherwise returned to homelessness in the reporting month.

Return from Inactive: Total number of households who were previously designated as inactive but have since reappeared or otherwise returned to homelessness over the course of the reporting month.

Data Definitions

Data Tracking

Outflow: Using HoH, this is the unduplicated total of clients who fall into the below categories.

Total Housed: The total number of households that are positive exits or housing placements.

Positive Exit: Individuals or families that leave the system and move into permanent housing on their own.

Housing Placement: Placements into housing programs within the homeless system including Rapid Rehousing and Permanent Supportive Housing.

No Longer in Category: Total number of households experiencing homelessness who no longer meet a population criteria (Ex: A client who turns 25 is no longer considered part of Youth category)

Move to Inactive: Total number of households experiencing homelessness who have been designated as "inactive" on the By-Name list over the course of the reporting month.

Unknown Exit: Clients who did not complete an exit interview, did not know where they were exiting to, or refused to answer where they were exiting to.

Negative Exit: Clients in shelter who returned to a place not meant for human habitation, or clients in a housing program who returned to a shelter.

Data Definitions

Demographics

Chronic: An individual with a disabling condition who has either been continuously homeless for at least 12 months, or on at least four separate occasions in the last 3 years, where the combined occasions total a length of time of at least 12 months. Each period separating the occasions must include at least 7 nights of living in a situation other than a place not meant for human habitation, in an emergency shelter, or in a safe haven.

Unsheltered: An individual who is not currently in shelter and is sleeping in a place not meant for human habitation. This excludes clients who went through Coordinated Entry and did not report a current living situation in a place not meant for human habitations, implying they are staying in a form of shelter.

BIPOC: Those with a non-white primary race OR those with a white primary race and Hispanic ethnicity.

White Non-Hispanic: Those with a white primary race AND non-Hispanic ethnicity.

Elderly: Clients aged 62+.

Veterans: Client who self-identified with veteran status in HMIS.

Youth: Clients between the ages of 18 and 24.